



SISTERS *of* CHARITY FOUNDATION
OF CLEVELAND

Deadline for LOIs and Applications

The Sisters of Charity Foundation of Cleveland is committed to addressing the needs of the poor and underserved by addressing the social drivers of health. The Foundation primarily serves Cleveland's **Central neighborhood**.

To remain responsive to community needs that align with the Sisters of Charity Foundation's mission, we accept letter of inquiry forms through our online grantmaking portal on a rolling basis for our grants.

LOIs are accepted on a rolling basis, but below is timing to submit to be considered for each quarter.

Due Dates		
LOI submitted by	Application submitted by	Grant Decisions by
December 1	January 1	End of April
March 1	April 1	End of July
June 1	July 1	End of October
September 1	October 1	End of January

Mission

In the spirit of the Sisters of Charity of St. Augustine, we work to address the social drivers of health in the Central Neighborhood.

Step 1: Eligibility

The Foundation primarily serves Cleveland's Central neighborhood. The Foundation awards grant funding to organizations within its service area whose programs and services demonstrate a commitment to the needs of the poor and underserved, in the areas of health, education and social services. The programs and services of the organization requesting funding must be consistent with the Foundation's Mission.

The applicant must be a 501(c)(3) nonprofit organization or governmental entity, and the request must comply with local, state, and federal laws.

A Ministry of the Sisters of Charity Health System

2475 EAST 22ND STREET, FOURTH FLOOR
CLEVELAND, OHIO 44115
216 357 4460
socfcleveland.org

Step 2: Restrictions *

In general, the Foundation will not award grants for the following purposes:

- Annual appeals or membership drives
- Capital requests
- Computers
- Debt reduction
- Endowments
- Grants to individuals
- Scholarships
- Vehicles

** The Foundation reserves the right to change or modify grant guidelines as determined by its Distribution Committee and the Board.*

Step 3: Letter of Inquiry

Once an organization has determined that it is eligible, the next step is to complete the Letter of Inquiry form and submit it through the online system. The Letter of Inquiry form helps our staff determine whether the organization and request align with the Foundation's mission and guidelines. You will receive a response within two weeks of submission. Forms are accepted and reviewed on a rolling basis. Please note that once you start a Letter of Inquiry form on the online system, it must be submitted within 90 days, or the information will be deleted. If you have questions or encounter technical issues, please contact Grants and Operations Manager Anne Savastano at asavastano@scfcanton.org or at (330) 454-5800, ext. 304.

Step 4: Application

If your organization's Letter of Inquiry is approved, you will be invited to submit a full grant application. The applicant will log back into the online system and complete the application. Foundation staff will update you on decision timing.

Please note that once you start an application on the online system, it must be submitted within 90 days or the information will be deleted. If you have questions or encounter technical issues, please contact Grants and Operations Manager Anne Savastano at asavastano@scfcanton.org or (330) 454-5800, ext. 304.

Frequently Asked Questions

I just started a nonprofit organization. May I apply for a grant?

Yes. You may apply for a small grant (\$10,000 or less). If your application is approved, the Foundation may require a fiscal sponsor.

After I submit a Letter of Inquiry, when can I expect to hear from you?

We will respond within two weeks.

How much should I request?

Newer nonprofits and those with a budget of less than \$100,000 have a \$10,000 limit. Other grants do not have a limit; their amounts are based on a range of factors. Budget considerations include:

1. Is this a reasonable cost for the proposed project?
2. Is the project budget proportional to the total organizational budget?
3. Are there other funding sources that could cover all or part of this project?

What happens after I submit my application?

1. Foundation staff review the application and contact your organizations with questions and produce a written summary.
2. The application and summary are reviewed by the Foundation's distribution committee to determine funding recommendations.
3. The distribution committee presents its recommendations to the full Board of Directors at the Board's next meeting, and the Board votes on whether to fund the request and at what level.
4. You will be notified of the Board's decision after their vote.

If my organization's application is declined, can we re-apply for future funding?

Yes, you may resubmit a Letter of Inquiry at any time.

If my organization is awarded a grant, when can we re-apply for future funding?

You may apply for another grant to begin when the current grant period ends, and all reports are submitted and finalized. Please note that continued funding is not guaranteed.

Resources

Matching Funds Form (Microsoft Word)

Funding Status Form (Microsoft Excel)

Budget Form (Microsoft Excel)

Budget Narrative Form (Microsoft Word)

Contact Sisters of Charity Foundation of Cleveland

Please call if you need technical assistance, but all funding inquiries should start with a letter of inquiry.

Sisters of Charity Foundation of Cleveland

2475 East 22nd Street, Fourth Floor

Cleveland, OH 44115

Office hours are Monday through Friday 7:30 a.m. to 4:00 p.m.

For general inquiries:

Michael Goar, President

mgoar@Sistersofcharityhealth.org

Grants administration questions:

Marisa R. Rohn, Chief Program Officer

mrohn@scfcanton.org

330.454.5800 ext. 307 or 330.312.6821

Anne G. Savastano, Grants and Operations Manager

asavastano@scfcanton.org

330.454.5800 ext. 304